

**TIDEWATER REGIONAL
LOCAL HUMAN RIGHTS COMMITTEE – “Call Meeting”
June 4, 2013
MINUTES**

Members Present

Delinda Patterson-Swanston, LHRC Vice Chairperson
Denise Tynes, LHRC Member
Janet Martin, LHRC Chairperson

Others Present

Jennifer Kelly, R.N., Director of Nursing-Harbor Point Behavioral Health Center
Marie Henrich, Office Manager-Harbor Point Behavioral Health Center
Reginald Daye, Regional Advocate-DBHDS

I. CALL TO ORDER

The Local Human Rights Call Meeting was called to order at 8:35 a.m. by Ms. Martin.

II. REVIEW OF MINUTES

The minutes from January 29, 2013 and February 11, 2013 were reviewed and approved with the following correction: The date on the January 29th minutes is incorrect and should read “January 29, 2013”.

III. CLOSED SESSION

Ms. Swanston made a motion that the committee go into Executive Session, pursuant to Virginia code 2-2-3711A (4) for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Harbor Point Behavioral Health Center pursuant to the regulations.

Action: Second was made by Ms. Tynes. All members voted in favor of the motion.

Reconvene in Open Session: Upon reconvening in Open Session, Ms. Martin, Ms. Tynes and Ms. Swanston of the Tidewater Regional LHRC certified to the best of their knowledge that only public matters exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session, as referenced above, were discussed in accordance to Virginia Code 2-2-3711A (4).

Motion: The LHRC members requested Harbor Point BHC present follow-up to medication error #97 K.M. at the next scheduled committee meeting scheduled for July 23, 2013. Jennifer Kelly, RN and Jacqueline Abbott will present this requested follow up action.

IV. Freedom of Information Act Training – Facilitated by Reginald Daye – Mr. Daye provided FOIA training to the LHRC members (Janet Martin, Delinda Patterson-Swanston and Denise Tynes).

V. NEXT SCHEDULED MEETING – July 23, 2013

VI. ADJOURNMENT

There being no further business to discuss, Ms. Martin made the motion to adjourn. Ms. Swanston seconded the motion. The meeting was adjourned at 10:10 a.m.

RESPECTFULLY SUBMITTED:

Marie Henrich, Office Manager
Recording Secretary

Janet Martin, LHRC Chairperson